



Manning Hausbarn-Heritage Park

Wedding Rental Policy

130 Heritage Drive Manning, IA 51455

www.germanhausbarn.com

ph: 712.655.3131

email: events@germanhausbarn.com

Welcome

The Manning Hausbarn Heritage Park is a serene location for any wedding. Set amid the natural beauty of the rolling fields and prairies of western Iowa, the Park has both indoor and outdoor facilities that may be reserved for wedding ceremonies. Choose from the historic Trinity Church, the authentic German Hausbarn or any one of the beautiful outdoor locations throughout the Farmstead. You may tailor your celebration to meet the needs of your guests and also create the wedding of your dreams.

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Packages

We offer a variety of packages to fit every style & budget.

01.	02.	03.
Entire Facility: Wedding Venue, Hansen Hall, Fireside Room, & Bar	Wedding Venue, Hansen Hall, & Bar (Most popular)	Wedding Venue, Fireside Room, & Bar
\$2000	\$1500	\$1200

*** A reservation deposit is required at the time of booking to hold the event date & will be used toward the final invoice - 25% of rental cost

*** A damage deposit is due prior to the start of the event & will be mailed back or shredded after the event as long as no damages has occurred - \$250

A LA CARTE

- Use of Fireside Room to dress on the wedding day - \$100
- Rehearsal Dinner and Bar Only - \$300
 - Those who reserve our facility for a rehearsal dinner will receive a \$50 discount on the total cost of the wedding package.
- Some Decorations are available for an additional fee - please inquire
- Table Linens (\$25 usage fee applies) - \$15 each
- Chair Covers (white) - \$3 per cover
- Backdrop (black or white curtain) - \$300
 - Addition of warm or cool white lights can be added.
 - Rental includes set up and take down for party.
- Self-Guided tours of Manning Hausbarn Heritage Park associated facility rental - \$2.00 per visitor.

Current pricing per individual space

Hansen Hall (South Hall) - \$800

Roten Bar Tavern (closes @ 1 AM) - \$200

Fireside Room (North Hall) - \$575

Trinity Church - \$600

Any Outside Wedding (including courtyard) - \$600

- Trinity Church or the Konferenz Center may be used as a backup venue for the same price, in the case of inclement weather.

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Natural Expression Photography



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Guidelines, Policies, & regulations

Rental Guidelines

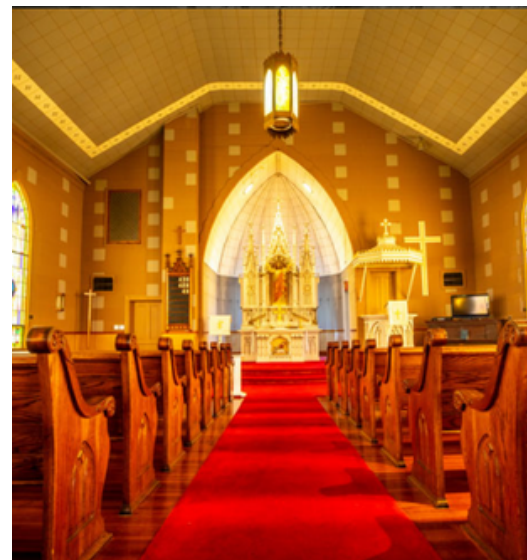
The following guidelines apply to the use of the hall and kitchen at the Konferenz Centre. These guidelines are also included in the rental agreement, which must be signed and dated, and any deposit paid, before the reservation(s) will be confirmed:

1. The fees paid for the use of any portion of the building or grounds of the Manning Community Foundation and Konferenz Centre are for the day and evening of the event only.
2. Except for a wedding rehearsal, using the venues on any other day will incur charges.
3. Renters will set up the hall and clean it up afterward. A clean up list will be provided, and vacuuming is required. Clean up must be completed between 10:00 am and 1:00 pm on the day following the event.
4. Renters are allowed to use the refrigerator in the kitchen within limitations.
5. Renters are strongly encouraged to use professional caterers for their meals. However, groups are allowed to select their own caterers and to cater their own functions.
6. Candles in enclosed containers at least 6 inches high or approved candelabras are allowed. To be sure selected containers meet fire code, clients should provide a sample to the director for inspection prior to the event. Open flames are prohibited throughout the facility.

Bar regulations

The following guidelines apply to the rental of the bar at the Konferenz Centre. These guidelines are also included in the rental agreement which must be signed and dated, and any deposit paid, before the reservation(s) will be confirmed.

1. The Manning Community Foundation supplies all bartenders. Only MCF bartenders will be used.
2. Under penalty of law, no alcoholic beverages can be brought onto the property of the Manning Community Foundation. This includes coolers, kegs, hard liquor, etc. in any building or on any portion of the property including the parking lot. Those who violate this regulation will be asked to leave the premises immediately and will be fined.
3. Any drinks purchased in the bar at the Konferenz Centre can be taken into the courtyard area but nowhere else on the property. Failure to abide by this rule will result in the offending party or parties being asked to leave the premises immediately.



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Guidelines, Policies, & regulations

Execution of Rental Agreement

This policy becomes a part of the rental agreement to be signed by lessees. The rental agreement takes effect immediately upon satisfying the following requirements:

1. A duly authorized rental agreement is signed and dated by the lessees and is accompanied by a check, cash, money order, or credit or debit card payment in the amount listed in the appropriate section above as a reservation deposit and,
2. Said rental agreement is countersigned and dated by the General Manager or another authorized representative of the Manning Community Foundation.
3. Lessees will receive a copy of the signed agreement. The original of the agreement will be the property of the Manning Community Foundation.

Wedding Refund Policy

The following guidelines apply to wedding and or wedding reception cancellations:

1. Wedding related activities (i.e. rehearsal dinner, ceremony and or receptions) must be canceled no later than 120 calendar days prior to the scheduled event. Cancellations received within the allotted time frame will be given a full refund including the deposit placed toward the package price. Cancellations received less than 120 days prior to the scheduled event will be refunded all monies received minus the deposit.

Disputes/Resolution

Any dispute regarding the execution of this agreement by either party will first be referred to the General Manager for resolution. If a lessee feels the General Manager cannot fairly resolve the dispute, lessees are encouraged to submit their complaint in writing to the Executive Committee of the MCF Board of Directors. Such complaint can be mailed to 130 Heritage Drive, Manning, IA 51455.

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FAQ/Helpful Information

Room Capacity

- Hansen Hall (South): 200-250
- Fireside Room (North): 100-125
- Roten Bar Tavern: 30
- Trinity Church: ~240, 30 rows of benches (15 per side), plus room for additional chairs behind pews and an additional 4 rows in the choir loft
- Hausbarn: 100
- Courtyard: 300+
- Grove: Outdoor seating

Konferenz Centre available tables w/ sizes and Chairs

- 30 round tables: 60" (seat 6 comfortably - 8)
- 1 round table: 54"
- 3 serving tables: 72" x 30"
- 11 rectangular tables: 48" x 30" (seat 4 comfortably)
- 7 square tables: 36" x 36" (seat 4 comfortably)
- 6 bar tables: 48" x 30"
- 4 folding banquet tables: 8'
- 6 folding banquet tables: 6'
- Approx. 400 total chairs:
 - 100 red cushioned banquet chairs (Hansen Hall/South Hall)
 - 90 wooden chairs (Fireside/North Hall)
 - 200+ metal folding chairs

Caterer Suggestions

As long as a caterer is licensed and insured, there are no restrictions on who may cater an event. The following are some local suggestions and their phone numbers.

- Lidderdale Country Store: 712-822-5322 | www.lidderdalecountrystore.com
- Jan's Catering: 712-563-4163 | www.facebook.com/JanandLinda
- Two Palms Grilling: 712-563-5409 | www.waspystruckstop.com/two-palms-grilling
- Deb's Corner Cafe: 712-655-2423
- Hy-Vee (Carroll): 712-792-6333 (Denison) 712-263-6151

Florist Suggestions:

- Kristina's Flowers (Manning): 712-655-2004 | www.kristinasflowers.com
- The Flower Garden & Gift Shopper (Carroll): 712-792-2600 | www.flowergardenandgift.com
- Hy-Vee Floral (Carroll): 712-792-6673 | www.hy-vee.com
- Lori's Flowers (Audubon): 712-563-2253 | www.lorisflowersandgifts.com
- The Country Rose (Denison): 712-263-3220 | www.countryrosedenison.com
- Hy-Vee Floral (Denison): 712-263-8844 | www.hy-vee.com

Other helpful numbers:

- Cobblestone Inn & Suites - Manning: 712-655-4000 | www.staycobblestone.com/ia/manning
- Heritage Park Campground: Karen Kienast - 712-249-5862 | www.germanhausbarn.com/camping-accomodations
- Bar-related questions: Barry Kienast - 712-249-5775
- Questions regarding our decorations and linens on hand: Jean Stadtlander - 712-830-3008

Let's chat!

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**If you have any questions,
please get in touch. We look
forward to hearing from you!**